

Mathis Independent School District

602 E San Patricio, Mathis, TX 78368

361-547-3378, 361-547-9474(fax)

An Equal Opportunity Employer

Employment Application for Substitute and Auxiliary Personnel

Date of Application: _____

Social Security #: _____

Personal Data

Email: _____

Name _____
Last
First
Middle Initial

Current Address _____
Street/Box
City
State
Zip

Home Phone _____ Cell Phone _____ Other Phone _____

Other name that may appear on records _____
 (Used for certification, reference, and criminal history record checks)

Position Data

List the positions for which you are applying _____

Type of employment: ___ Full-Time ___ Part-Time

Date you can begin to work _____

Have you been employed by Mathis ISD in the past? ___ Yes ___ No

If you answered yes, please provide dates of employment _____

Special Skills

List Specific skills, software proficiency, and any machines or equipment you can operate.

Include number of years of experience.

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

Work Experience

Employer name and location			Employer name and location
Position/title held			Position/title held
Dates employed			Dates employed
Supervisor's name and phone			Supervisor's name and phone
Reason for leaving			Reason for leaving
Employer name and location			Employer name and location
Position/title held			Position/title held
Dates employed			Dates employed
Supervisor's name and phone			Supervisor's name and phone
Reason for leaving			Reason for leaving

References

Please list references the district can contact regarding your work history.

Full Name of Reference	School District/Firm name	Mailing Address	Position/Title	Area code Phone Number

Education/ Training

List the highest level of education attained: _____

Licenses and certificates granted: _____

Name and location of school attended	Course of study and major/minor	Diploma, degree, certificate, or license granted	Year graduated

General Information

Do you have a relative that serves on the Board of Trustees or is an employee of the Mathis Independent School District?

___ Yes ___ No

If yes, please circle the board member's name or write the name of the employee:

Rick Cortez Jr. Angie Trejo Dr. Michelle Davila Abel Monsibaiz
 Melinda Barajas Samuel Sarate Dr. Moises Alfaro

Name of Employee: _____

These illustrations, derived from charts prepared by the Texas Attorney General's Office, depict typical relationships that violate the nepotism law. The district should contact its attorney regarding relationships not shown.

AFFINITY(Marriage) Kinship	Board Member's spouse is the prospective employee's OR prospective employee's spouse is the Board Member's			
First Degree	Parent	Child		
Second Degree	Grandparent	Grandchild	Sister	Brother
CONSANGUINITY(Blood Kinship)	Board Member is prospective employee's			
First Degree	Parent	Child		
Second Degree	Grandparent	Grandchild	Sister	Brother
Third Degree	Great Grandparent	Great grandchild	Aunt/ Uncle	Niece/ Nephew

Note: The spouse of two persons related by blood is not by that fact related. The affinity chart supposes only one affinity relationship between the Board member and prospective employee through either of their spouses.

General Information

Have you ever been convicted of, pled guilty or no contest(nolo contendere)to, or received probation, suspension, or deferred adjudication for a felony or any offense involng moral turpitude? ___Yes ___No

If yes, please state where, when, and the nature of the offense: _____

(A felony conviction is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)

Verification

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact, may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.

I understand the district is required by Texas Education Code to review criminal history of applicants.

Signature Date

This application becomes the property of the district. The district reserves the right to accept or reject it.

** Applicants for all positions are considered without regards to race, color, national origin, religion, sex, marital status, veteran or military status, disability, or any other legally protected status.