

# MATHIS ISD



## HOME OF THE

### REQUEST FOR PROPOSALS FOR INSTALLATION OF ALUMI-GUARD FENCE

RFP # 2022 – Alumi- Guard FENCE PROJECT

November 17, 2022

#### □ Introduction

Mathis Independent School District will accept proposals from all interested companies to install Alumi-Guard black 8' – 4 channel Imperial grade aluminum fencing with gates. The district seeks qualified companies to provide install of approximate 355' of fencing and gates. The company will provide the following.

#### 1. Fencing

- a) Approximately 360' of Alumi-Guard black 8' – 4 channel Imperial grade aluminum fencing
- b) Fencing will be 4 channel "Belmont" spear top Imperial grade aluminum fencing
- c) Fencing will be 8' tall x 6' wide panels including line posts with caps.
- d) Fencing will require 30" of concrete footing.

#### 2. Gates

- a) (3) 6' wide walk gates
- b) (1) 10' wide double swing gate with adjusting hinges
- c) (1) 26' wide double swing gate with adjustable hinges
- d) Using 4" x 4" x .250 gate posts set in 36" concrete footers, 26' gate hung on 6" x 6" x .250 gate post set in 12" x 48" concrete footing.
- e) Each walk through gate will include a D & D Loko-Latch w/2 Tru-Close Hinges

#### 3. Warranty

- a. A minimum of manufacturer' limited lifetime warranty on materials and finish.

**All plans, specifications, drawings and work must meet City of Mathis codes for construction as well as federal ADA requirements (ANSI-ICC A.117.1 and 2012 IBC Chapter 11).**

Submittal packages will be evaluated based on the following:

#### 1.1 Guidelines for RFP Evaluation

There will be three general principles that will govern the RFP review, evaluation and selection process:

- Clear, complete and accurate responses to RFP requirements
- Satisfactory responses to issues and requirements as determined by the Mathis ISD
- Competitive cost solution

Mathis ISD will be the final arbiter for determining compliance with these three general principles.

## **1.2 Objectives and Expectations**

Mathis ISD has defined several objectives and expectations for improvements to Mathis High School Softball Field. The most important are:

- Quality Construction
- Reliability
- Decreased Maintenance Costs
- Safety

## **1.3 Submittal Information**

**Submit: One (1) unbound original and three (3) copies must be received on or before 2:00 PM, Friday, December 2, 2022**

Addressed to: Mathis ISD  
Attn: Gail Kennemer Shepler  
Chief Financial Officer  
602 East San Patricio Avenue  
Mathis Texas, 78368

Mailing Address: P.O. Box 1179  
Mathis Texas, 78368

Mark Envelope: RFP "Fence Project"

Any offer submitted as a result of this Request for Proposal (RFP) shall be binding on the company for sixty (60) calendar days following the specified opening date. Any offer for which the company specifies a shorter acceptance period will be rejected.

## **1.4 Deadline Enforced**

PROPOSALS DELIVERED AFTER THE TIME AND DATE SET FOR RECEIPT OF PROPOSALS SHALL NOT BE ACCEPTED AND WILL BE RETURNED UNOPENED TO THE COMPANY. IT IS THE POTENTIAL COMPANIES RESPONSIBILITY TO ENSURE TIMELY DELIVERY OF THEIR PROPOSAL. WEATHER, FLIGHT DELAYS, CARRIER ERRORS AND OTHER ACTS OF OTHERWISE EXCUSABLE NEGLIGENCE ARE RISKS ALLOCATED TO FIRMS AND WILL NOT BE EXEMPTED FROM DEADLINE REQUIREMENTS. TELEPHONE, EMAIL OR FACSIMILE PROPOSALS WILL NOT BE ACCEPTED.

## **1.5 General Procurement**

Companies are cautioned that any statements made by Mathis ISD staff or advisors that materially change any portion of this document are NOT binding on the District, and shall not be relied upon unless subsequently ratified by written amendment. All changes shall be in the form of a written amendment. Oral information obtained otherwise will NOT be considered in awarding a contract.

Your proposal or bid is a public document under the Freedom of Information Act (FOIA), except as to information that may be treated as confidential as an exception to disclosure under the FOIA. If you cannot agree to this standard, please do not submit your proposal or bid.

The District accepts no responsibility for any expenses incurred by the Companies in the preparation and presentation of an offer. Such expenses shall be borne exclusively by the company.

The Mathis ISD reserves the right to reject any or all offers; to waive any informality or irregularity not affected by law; to evaluate, in its absolute discretion, the offers submitted; and

to award the contract according to the offer which best serves the interest of the District, or to not award the contract if the District determines that it is not in its best interest to do so.

All submittals shall become the property of the Mathis ISD, and shall not be returned to the vendor, provided that all proprietary information and/or processes of the vendor contained therein, if any, shall remain the property of the vendor. All information qualifying as proprietary under the Freedom of Information Act, and designated as such, shall be considered confidential and such information shall not be subject to review by outside individuals or organizations, except as may be compelled by judicial process and in accordance with applicable laws, regulations and Mathis ISD policies. All proprietary information must be clearly marked as "Proprietary".

If the Offeror discovers any ambiguity, conflict, discrepancy, omission or other error in the RFP, Offeror/Proposer shall immediately notify the District of such error in writing and request modification or clarification of the document. The Proposer is responsible for clarifying any ambiguity, conflict, discrepancy; omission or other error in the RFP or it shall be deemed waived.

The words "Bidder", "Firm", "Company", "Supplier", "Offeror", "Contractor", "Proposer", "Respondent" and "Firm" are used interchangeably throughout this proposal, and are used in place of the person, firm, or corporation submitting a proposal on the scope of services or any part thereof.

### **1.6 Selection Process**

All submittals will be reviewed by the District. The District will base its selection on the following criteria:

- Experience and capability to provide fencing services
- Quality and comprehensiveness of the proposal.
- Cost.

The District reserves the right to interview firms as a part of the selection process.

### **Award of Contract**

Mathis ISD reserves the right to reject any or all proposals, to waive any informality in any proposal, to site in and act as sole judge of the merit of each response submitted, to select a firm based on the criteria stated.

### **Requirements**

The successful company shall comply with all instructions and shall be able to provide quality construction that meets the industry standards for the project. The successful company must obtain any business license(s) and permits required by the City of Mathis.

### **Questions and Inquiries**

It is the policy of Mathis ISD to accept questions and inquiries from potential bidders receiving this RFP. Written questions should be mailed, emailed or faxed to Mathis ISD to the attention of Superintendent at the following address:

Mathis ISD  
Attn: Gail Kennemer Shepler - CFO  
602 East San Patricio Avenue  
P.O. Box 1179  
Mathis Texas, 78368

To set an appointment for a walk-thru of the project contact:  
Rosie Huerta – 361-547-3378, ext. 7000  
Or email at [rhuerta@mathisisd.org](mailto:rhuerta@mathisisd.org)

Gail Kennemer Shepler Email  
Address:

[gshepler@mathisisd.org](mailto:gshepler@mathisisd.org)

Mathis ISD reserves the right to reject any and all qualification statements and to evaluate, in its absolute discretion, the statements submitted and to award the contract based on the established criteria listed above and according to the qualification statements that best serve the interests of Mathis ISD.

The Selected firm must have proof of workers compensation and liability insurance. The selected firm must obtain all business licenses required. A business license is not required to submit an RFP.