

MATHIS ISD



HOME OF THE

REQUEST FOR PROPOSALS FOR Livestock Pens

RFP # 2023-MHS- Livestock Pens
April 27, 2023

□ Introduction

Mathis Independent School District will accept proposals from all interested companies to renovate our Livestock Pens. The district seeks a contractor who is readily available to have the project completed on or before August 1, 2023. Below are requested features:

	L	X	H		GATE OPENING	SHEEP PENS	PIG PENS	SUN PENS	WASH PENS	PLACING PENS	SHOW RING	ALLEY GATES	TOTAL
GATES	4FT	X	38IN	X	7FT	4FT						4	4
GATES	5FT	X	38IN	X	7FT	3FT		30					30
GATES	5FT	X	38IN	X	7FT	5FT			4	3	15	2	24
GATES	5FT	X	52IN	X	7FT	3FT	10						10
BACKS	5FT	X	38IN	X				30	4	3			37
BACKS	5FT	X	52IN	X			10						10
SIDES	10FT	X	38IN	X							8		8
SIDES	5FT	X	38IN	X						12			12
SIDES	8FT	X	38IN	X				33	5	4			42
SIDES	8FT	X	52IN	X			11						11

• DETAIL FEATURES INCLUDE:

- 3 sets of 10 – 5’x8’x38” Pig Pens with 3’ gate openings.
- 1 set of 10 – 5’x8’x52” Sheep & Goat Pens with 3’ openings.
- 1 set of 3 – 5’x5’ Wash Pens with 5’ openings.
- 1 set of 4 – 5’x5’ Sun Pens with 5’ openings.
- 2 sets of 5 – 5’x5’ Back-to-back placing pens with 5’ openings. These pens will have a 25’x35’ show ring attached and 2- 5’ bow gates. One on the long side and one on the short side.
- Water mounting plates installed on the side panels of each pen.
- Spring latch pinning gate systems
- Gate bow, 7 foot high.

Submittal packages will be evaluated based on the following:

1.1 Guidelines for RFP Evaluation

There will be three general principles that will govern the RFP review, evaluation and selection process:

- Clear, complete, and accurate responses to RFP requirements
- Satisfactory responses to requirements as determined by the Mathis ISD
- Competitive cost solution

Mathis ISD will be the final arbiter for determining compliance with these three general principles.

1.2 Objectives and Expectations

Mathis ISD has defined several objectives and expectations for a Mathis ISD Livestock Pen purchase

- Quality Pens
- Reliability
- Decreased Maintenance Costs
- Safety

1.3 Submittal Information

Submit: One (1) unbound original and three (3) copies must be received on or before **10:00 am, Wednesday, May 10, 2023**

Deliver Address:

Mathis ISD
Attn: Gail Kennemer Shepler
Chief Financial Officer
602 East San Patricio Avenue
Mathis Texas, 78368

Mailing Address:

P.O. Box 1179
Mathis Texas, 78368

Mark Envelope: RFP "Livestock Pens"

Any offer submitted as a result of this Request for Proposal (RFP) shall be binding on the dealer for sixty (60) calendar days following the specified opening date. Any offer for which the dealer specifies a shorter acceptance period will be rejected.

1.4 Deadline Enforced

PROPOSALS DELIVERED AFTER THE TIME AND DATE SET FOR RECEIPT OF PROPOSALS SHALL NOT BE ACCEPTED AND WILL BE RETURNED UNOPENED TO THE DEALER. IT IS THE POTENTIAL COMPANIES RESPONSIBILITY TO ENSURE TIMELY DELIVERY OF THEIR PROPOSAL. WEATHER, FLIGHT DELAYS, CARRIER ERRORS AND OTHER ACTS OF OTHERWISE EXCUSABLE NEGLIGENCE ARE RISKS ALLOCATED TO DEALERS AND WILL NOT BE EXEMPTED FROM DEADLINE REQUIREMENTS. TELEPHONE, EMAIL OR FACSIMILE PROPOSALS WILL NOT BE ACCEPTED.

1.5 General Procurement

Companies are cautioned that any statements made by Mathis ISD staff or advisors that materially change any portion of this document are NOT binding on the District and shall not be relied upon unless subsequently ratified by written amendment. All changes shall be in the form of a written amendment. Oral information obtained otherwise will NOT be considered in awarding a contract.

Your proposal or bid is a public document under the Freedom of Information Act (FOIA), except as to information that may be treated as confidential as an exception to disclosure under the FOIA. If you cannot agree to this standard, please do not submit your proposal or bid.

The District accepts no responsibility for any expenses incurred by the Companies in the preparation and presentation of an offer. Such expenses shall be borne exclusively by the dealer.

The Mathis ISD reserves the right to reject any or all offers; to waive any informality or irregularity not affected by law; to evaluate, in its absolute discretion, the offers submitted; and to award the contract according to the offer which best serves the interest of the District, or to not award the contract if the District determines that it is not in its best interest to do so.

All submittals shall become the property of the Mathis ISD, and shall not be returned to the vendor, provided that all proprietary information and/or processes of the vendor contained therein, if any, shall remain the property of the vendor. All information qualifying as proprietary under the Freedom of Information Act, and designated as such, shall be considered confidential and such information shall not be subject to review by outside individuals or organizations, except as may be compelled by judicial process and in accordance with applicable laws, regulations, and Mathis ISD policies. All proprietary information must be clearly marked as "Proprietary".

If the Offeror discovers any ambiguity, conflict, discrepancy, omission or other error in the RFP, Offeror/Proposer shall immediately notify the District of such error in writing and request modification or clarification of the document. The Proposer is responsible for clarifying any ambiguity, conflict, discrepancy; omission or other error in the RFP or it shall be deemed waived.

The words "Bidder", "Dealer", "Dealer", "Supplier", "Offeror", "Contractor", "Proposer", "Respondent" and "Dealer" are used interchangeably throughout this proposal, and are used in place of the person, dealer, or corporation submitting a proposal on the scope of services or any part thereof.

1.6 Selection Process

All submittals will be reviewed by the District. The District will base its selection on the following criteria:

- Quality and comprehensiveness of the proposal.
- Cost.
- Availability
- Pen Options
- Warranty

The District reserves the right to interview dealers as a part of the selection process.

Award of Contract

Mathis ISD reserves the right to reject any or all proposals, to waive any informality in any proposal, to site in and act as sole judge of the merit of each response submitted, to select a dealer based on the criteria stated.

Requirements

The successful dealer shall comply with all instructions and shall be able to provide a quality pens with a sustainable warranty.

Questions and Inquires

It is the policy of Mathis ISD to accept questions and inquiries from potential bidders receiving this RFP. Written questions should be mailed, emailed or faxed to Mathis ISD to the attention of Chief Financial Officer at the following address:

Mathis ISD
Attn: Gail Kennemer Shepler
Chief Financial Officer
P.O. Box 1179
Mathis Texas, 78368

Gail Kennemer Shepler
Phone Number:
Email Address:

361-547-3378, ext. 1011
gshepler@mathisisd.org

Mathis ISD reserves the right to reject any and all qualification statements and to evaluate, in its absolute discretion, the statements submitted and to award the contract based on the established criteria listed above and according to the qualification statements that best serve the interests of Mathis ISD.